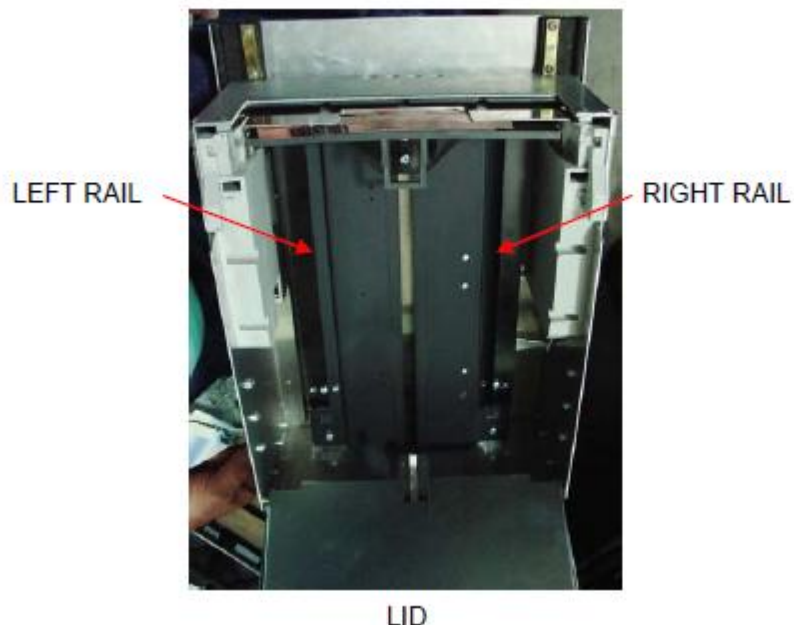


The Bank of Canada has recently unveiled the new \$20 polymer bill. The new \$20 bill, which accounts for over 50 per cent of all bank notes in circulation and is the main note dispensed by automated banking machines (ATMs), will begin circulating in November of 2012.

With the introduction of polymer notes, the cassette for your ATM requires a note rail (guide) adjustment to minimize possible false “accountancy” errors.

ADJUSTMENT PROCEDURE

- Place the cassette on the loading tray
- Open the lid and orient the cassette as shown below

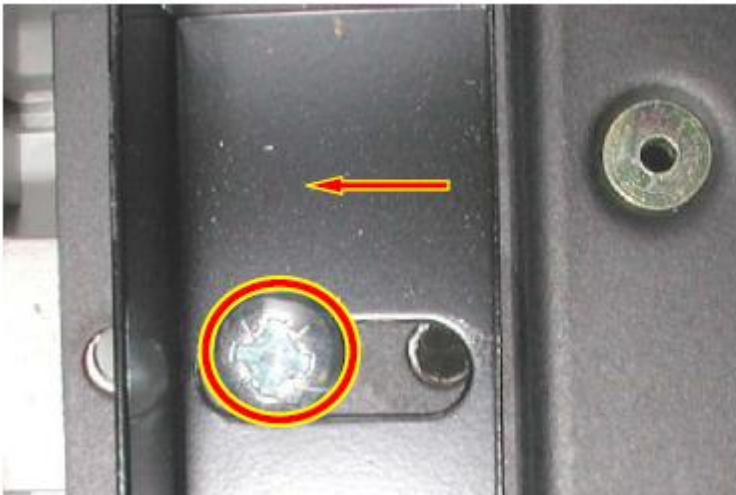


TEMPLATE

Use the template attached as a guide to set the side rails. It may be useful to cut out the template and mount to a piece of sturdy cardboard or wood block.

LEFT RAIL

- Ensure the left side rail screws are mounted in the center hole.

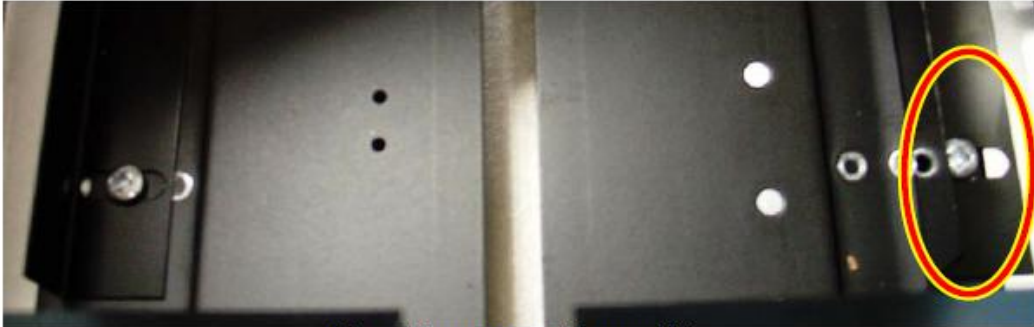


This rail should slide to the left.

- If not, to reposition the left side rail, remove the two screws and place in the proper hole.
- Slide the left rail completely to the left, leave the screws loose

RIGHT RAIL

- Remove the two screws holding the rail
- Turn the rail around so the mounting surface is on the outside of the vertical surface. It will be facing the same direction as the left rail.



Viewed from cassette hinge and lid.

- Install the screws into the outer hole
- Slide the rail completely to the right, leave the screws loose

Place the template into the cassette. Align the black marks (A & B) with the center slot of the cassette.

Slide the left rail snug against the template and tighten the screws. Ensure the rail does not shift during tightening. When positioned properly, the screw will be in the center of the rail slot.

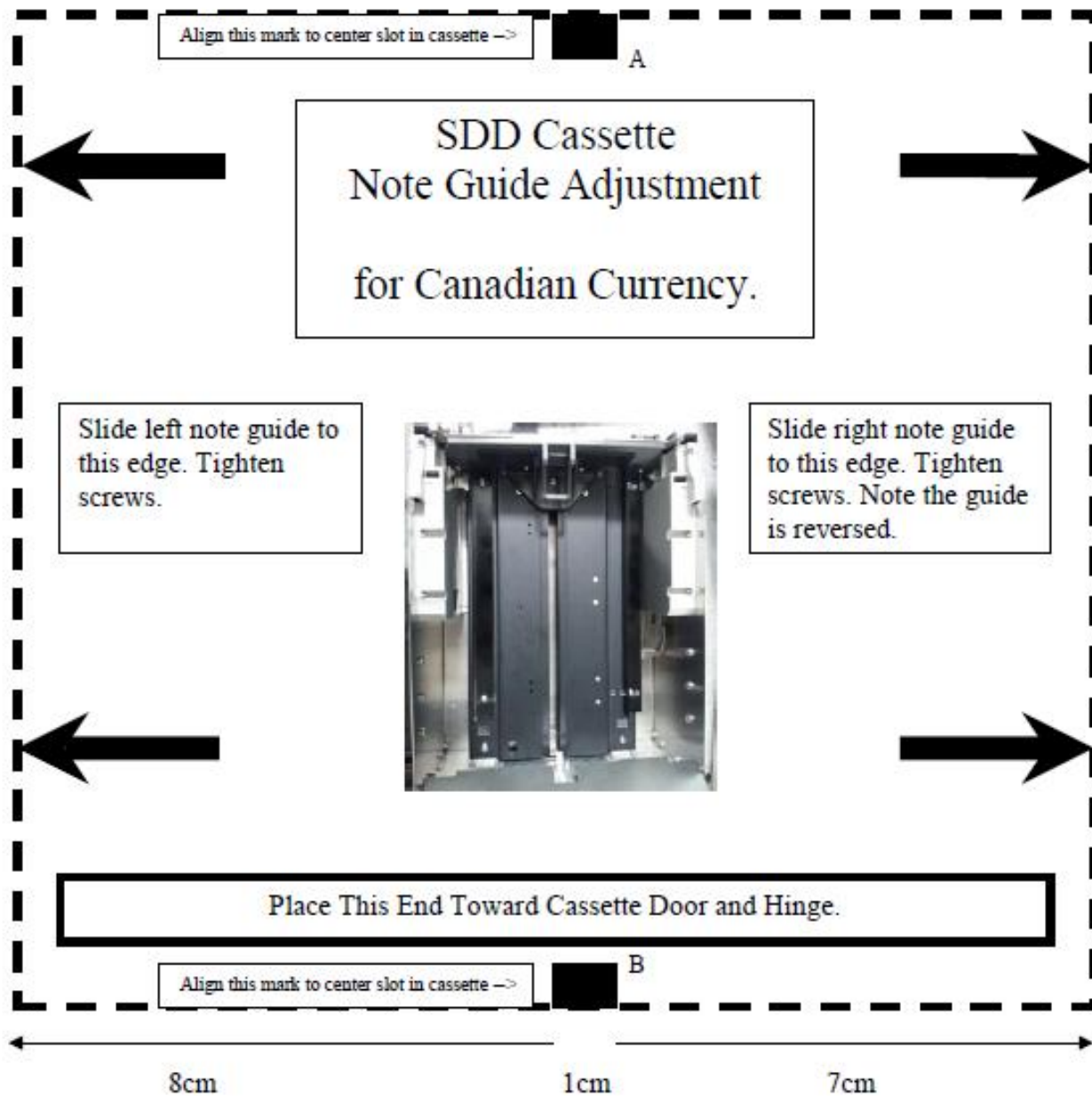
Slide the right rail snug against the template and tighten the screws. Ensure the rail does not shift during tightening.

There will be approximately 2 – 3 mm clearance on each side of the notes when loaded.

NOTE: The template offsets the notes slightly to one side. This is to allow the notes to pass the detectors more efficiently. Ensure the offset is on the correct side. Placing the offset on the opposite side WILL induce dispenser rejects.

Ensure the notes are rotated to lessen the “fanning” effect created by the clear area of the note.

**IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR CALL CENTER 1-888-414-3733
FOR ASSISTANCE**



Fold or cut along outline, as indicated by the dashes. Place in cassette. Align marks A and B with the slot in the middle of cassette. Adjust guide rails to the left and right arrows. Tighten Screws.

Print this sheet actual size. Do not scale to fit page. Use this ruler to verify printout is to scale.

